



**CONFERENCE OF WESTERN WAYNE
REGULAR MEETING MINUTES
January 12, 2018**

1. CALL TO ORDER – O'REILLY

The CWW board meeting was hosted by Plymouth Charter Township. Mayor O'Reilly called the meeting to order at 9:30 a.m. Supervisor Heise welcomed everyone to Plymouth Township and invited all in attendance to join in saying the Pledge of Allegiance.

2. ROLL CALL – NIX

Supervisor Nix called the roll: Mayor Kerreen Conley, City of Belleville; Supervisor Pat Williams, Canton Charter Township; Mayor Jack O'Reilly, City of Dearborn; Mayor Pro Tem Jaylee Lynch, Garden City; Krystina Laslo, alternate, City of Dearborn Heights; Supervisor David Glaab, Huron Charter Township; Timothy Williams, alternate, City of Inkster; Mayor Dennis Wright, City of Livonia; Mayor Ken Roth, City of Northville; Supervisor Robert Nix, Northville Township; Mayor Oliver Wolcott, City of Plymouth; Supervisor Kurt Heise, Plymouth Charter Township; Supervisor Tracey Shultz Kobylarz, Redford Charter Township; Mayor LeRoy Burcroff, City of Romulus; Karen Armatis, alternate, Sumpter Township; Supervisor Kevin McNamara, Van Buren Township; Mayor Susan Rowe, City of Wayne; and Mayor Bill Wild, City of Westland.

CWW board member/voting alternate of record not present: None.

Others present: Members of the audience.

3. ELECTION OF 2018 CWW EXECUTIVE COMMITTEE

Mayor Wild, Chairman of the Nominating Committee, gave the recommendations of the Nominating Committee (comprised of Mayor Wild, Mayor Burcroff, and Supervisor Glaab):

Chairperson:	Mayor LeRoy Burcroff,	City of Romulus
Vice-Chairperson:	Supervisor Robert Nix,	Northville Township
Secretary:	Mayor Kerreen Conley,	City of Belleville
Treasurer:	Supervisor Pat Williams,	Canton Township
Chair Emeritus:	Mayor Jack O'Reilly,	City of Dearborn

ELECTION OF 2018 CWW EXECUTIVE COMMITTEE - CONTINUED

Motion by Glaab, supported by Lynch to approve the above slate of officers for the 2018 CWW Executive Committee.

AYES: All. Motion carried.

4. SPECIAL PRESENTATION TO 2017 EXECUTIVE COMMITTEE

Ms. Sellek thanked the outgoing Executive Committee for their work over the last year, with a special thank you to Mayor O'Reilly for chairing the Committee in 2017. Mayor Burcroff also thanked Mayor O'Reilly for his service on the Executive Committee in 2017.

5. SWEARING-IN CEREMONY

Judge Melissa Cox administered the oath of office to the incoming Executive Committee. The Executive Committee will serve from January 12, 2018 through December 31, 2018. Mayor O'Reilly turned the meeting over to the newly-elected Chair, Mayor Burcroff.

6. INTRODUCTIONS AND AUDIENCE REMARKS – BURCROFF

Mayor Burcroff asked CWW board members and members of the audience to introduce themselves to one another. Amy Malmer with SEMCOG invited everyone to SEMCOG's 50th Anniversary Exhibit Grand Opening to occur at the Detroit Historical Museum. The exhibit will run from January 26, 2018 through April 8, 2018.

7. ADOPTION OF AGENDA – BURCROFF

Motion by Armatis, supported by Rowe to approve the January 12, 2018 agenda.

AYES: All. Motion carried.

8. TREASURER'S REPORTS – WILLIAMS

Motion by Williams, supported by Rowe to approve the Treasurer's Reports from 11/30/17 and 12/31/17.

AYES: All. Motion carried.

9. APPROVAL OF MINUTES – CONLEY

Mayor Conley presented the December 8, 2017 CWW board meeting minutes for approval. Mayor Wild made a motion to approve the December 8, 2017 CWW board meeting minutes with a change in wording in paragraph five, page three. Motion supported by O'Reilly.

AYES: All. Motion carried.

10. DIRECTORS' REPORTS

A. EXECUTIVE DIRECTOR'S REPORT

2018 LANSING MIXER/LEGISLATIVE MEETINGS

For this year's Lansing Mixer, a luncheon is scheduled at the MML offices. CWW will schedule meetings between board members and our Senators and Representatives before and after the luncheon. **The date is set for Tuesday, May 1, 2018.** Details will follow, and Ms. Sellek asked board members to hold the date on their calendars.

YOUTH ASSISTANCE PROGRAMS (YAP) 2018

On December 14, 2017, the CWW 1/10 Mil Committee met to determine the YAP allocations for the 2017/2018 FY.

Beginning April 1, 2017 CWW signed a new YAP contract with the county covering 30 months, including a short contract period between April 1, 2017 and September 30, 2017. This contract also adopted a unit fee reimbursement process. The fees were established based on input from all programs to represent a common cost per unit for each type of service. Input from the programs was also used to project approximate levels of utilization. (The unit fee reimbursement was not implemented until May 2017).

Not all YAPs were able to utilize all of their allocation for the short duration (5 months). After discussion, the committee determined it would be best to continue as is, but have the YAPs that underspent submit action plans for increasing utilization. Ms. Sellek advised that CWW will continue to monitor and can adjust the allocations as we proceed.

The CWW 1/10 Mil Committee voted unanimously to recommend the following proposed YAP allocation for FY 2017-2018:

- Maintain target allocation at current levels.
- Request programs which were underspent to submit action plans for increasing utilization
- CWW to monitor and adjust allocations.

Motion by O'Reilly, supported by Rowe to approve the proposed YAP allocation for FY 2017-18 as presented.

AYES: All. Motion carried.

ALTERNATE FORM

Ms. Sellek reminded those communities that had not submitted their alternate form to return their completed and signed form as soon as possible.

2017 CWW PSAP COMPLIANCE REPORT

Conference staff will begin working on the 2017 PSAP Compliance report in February 2018. This report provides an overview of the current status of 9-1-1 in Michigan and a detailed explanation of individual PSAPs 9-1-1 revenues and expenditures. Each year, CWW staff and Plante Moran complete and file this report on behalf of all CWW PSAPs.

All CWW PSAP managers, police chiefs, city/township managers and treasurers will be receiving copies of the explanatory cover memo and the individual community questionnaires. These questionnaires are due back to the CWW by MARCH 16, 2018. They are due to the state May 15, 2018.

BANK AUTHORIZATION

The Board needed to approve a change to the signatories for all CWW JPMorgan Chase bank accounts:

- To authorize the newly elected 2018 Chair, Secretary and Treasurer as signatories for all CWW JPMorgan Chase bank accounts.

Motion by Kobylarz, supported by Lynch to approve the change in signatories.

AYES: All. Motion carried.

2018 CWW COMMITTEE APPOINTMENTS

Ms. Sellek reviewed all of the committees.

Motion by Kobylarz, supported by Lynch to approve the 2018 standing committees.

AYES: All. Motion carried.

NEXT CWW MEETING

The February 9, 2018 meeting will be held in the City of Romulus with a pre-meeting mixer at 8:30 a.m. with the members of the DCC.

B. LEGISLATIVE UPDATE

PROTECTING LOCAL GOVERNMENT RETIREMENT AND BENEFITS ACT

Ms. Haynes advised that the new pension and OPEB reporting requirements took effect in December 2017. The new law requires all local governments who provide retirement pension benefits and retirement health benefits to report to the state their funding ratios.

PROTECTING LOCAL GOVERNMENT RETIREMENT – CONTINUED

For each retirement plan, the following must be reported:

- The plan's funded ratio (by specifying assets and liabilities)
- The ARC (annual required contribution) – if it is a retiree health care plan
- The ADC (actuarial determined contribution) – if it is a retirement pension plan
- The local unit of government's annual governmental fund revenues

Under the Act, Treasury is required to begin making determinations of “underfunded status” beginning January 1, 2018. The Act specifies the report is due no later than six months after the end of the local unit of government's fiscal year. Therefore, for local units with fiscal years ending January through June 2017, the report should be submitted by January 31, 2018.

For local units with fiscal years ending after June 30, 2017, the report should be submitted within six months from the end of the local unit of government's fiscal year. Ms. Haynes included the Treasury's website information where the template for reporting is located.

PRIMARY BALLOT CHANGES

House Bill 5207 (Howell, R-North Branch) would mandate single party primary ballots. This eliminates the current practice of printing both political party tickets on the same ballot. Included in this legislation is a requirement for the Secretary of State's office to develop a system for clerks to keep a record of each voter's name, address, QVF number and ballot chosen. This information would be subject to FOIA and must be made available to state political parties within 30 days of the election.

Ms. Haynes explained that there is an \$800,000 appropriation to help cities, townships, and counties comply and to make the legislation referendum-proof. Mayor Roth was shocked at the level this bill reaches into the privacy of voters. Mayor O'Reilly and Supervisor Kobylarz both talked about how the bill would discourage voters. Supervisor Nix wanted it noted that the vote to oppose this legislation is unanimous.

Motion by Kobylarz, supported by Roth to oppose Bill 5207.

AYES: All. Motion carried.

FEDERAL MARIJUANA CHANGES

On January 4, 2018, US Attorney General Jeff Sessions rescinded an Obama-era policy that eased enforcement of federal marijuana laws in states that legalized the

FEDERAL MARIJUANA CHANGES - CONTINUED

drug. Ms. Haynes said that although the memo is vague, it is believed to allow local federal prosecutors to make a judgment call on which crimes to prosecute. In speaking to the Detroit News, Wayne County Sheriff Benny Napoleon said "his department would be involved if asked by federal agents. But it's more likely that little will change in the county."

At the state level, 82 applications for medical marijuana licenses have been received. Sixty-eight of those were pre-qualifications, meaning the business was applying for the license before having a specific location secured. CWW will continue to monitor at the federal and state levels.

REGIONAL TRANSIT AUTHORITY MILLAGE INCREASE

The Regional Transit Authority is preparing to come to voters again this fall for a millage increase. At this point, no details have been released. Wayne County Executive Warren Evans is said to be leading the new push.

CWW is working with the Executive's office to have a discussion at the February board meeting in Romulus regarding the new proposal.

LEAD AND COPPER RULE CHANGE

The federal government has delayed an update to regulations aimed to reduce lead in drinking water. Originally, the Environmental Protection Agency was to publish proposed changes to the Lead and Copper Rule this month. The delay will push back the release until August 2018 with final implementation occurring as early as February 2020.

As Ms. Haynes mentioned in December, the State is looking to update its regulations. There will be a public meeting on the changes in Lansing on January 30, 2018 at the Lansing Center. The time has yet to be announced but will be in the evening. CWW will be present.

Mayor Rowe voiced concern about House Bill 4176, as it allows neighborhood watch programs to use flashing lights on their vehicles, and she feels this may put police departments in an adversarial position with neighborhood organizations, especially if drivers think they have some form of authority. Ms. Sellek and Ms. Haynes will look into this legislation and bring more information to the February meeting

11. PRESENTATION

A. SCHOOLCRAFT COLLEGE

Ms. Gebhart talked about the exceptional police and fire academy at Schoolcraft College that is available to our communities.

Ms. Gebhardt then asked the board about any spending issues they have in the coming elections. The college is looking to put a millage issue on the ballot, as

SCHOOLCRAFT COLLEGE - CONTINUED

two years ago their millage issue failed (when WCCC's millage was successful.) She also asked how the communities thought the college should go about asking for a millage increase.

Mayor Pro Tem Lynch said Garden City may have a roads millage request. Supervisor Nix said it may be helpful for residents to know the financial impact to the college should another millage fail.

Ms. Gebhardt introduced Schoolcraft President Dr. Conway Jeffress to the board. Dr. Jeffress said that the college has lost \$4 million a year since 2008. They just had an employee buyout.

Ms. Gebhardt said that when the Schoolcraft Board of Trustees makes a determination on asking for a millage, she will be back to address the CWW Board.

12. STATE AND ELECTED OFFICIALS' COMMENTS

State Representative Jeff Noble introduced himself, and said he is always available to meet in-district. He will give his cell number to any board member that needs it.

Andrew Kandreas was at the meeting representing Wayne County Executive Warren Evans. He advised that the Metro Airport Authority has a new interim director while they look for a permanent director. He also said that the county's new CFO is Henry Dachowitz.

Supervisor Heise asked Mr. Kandreas if he could get a copy of the executive team flow chart for contacts at the county including department heads. Mr. Kandreas said he will get that to Supervisor Heise.

Wayne County Commissioner Al Haidous talked about the Commission losing Burt Leland, as he resigned. He also mentioned that they are looking to have a jail proposal by the end of February.

13. OTHER BUSINESS

Mayor Burcroff invited all communities to attend a meeting regarding CSX that is being hosted by the City of Romulus on January 25, 2018 at 2:00 p.m. at Romulus City Hall. Mayor Burcroff and Supervisor Glaab will be putting an agenda together for the meeting.

Several board members invited everyone to their Martin Luther King, Jr. ceremonies.

14. ADJOURNMENT

Motion by Armatis, supported by Rowe to adjourn the meeting at 10:34 a.m.