



**CONFERENCE OF WESTERN WAYNE
REGULAR MEETING MINUTES
June 10, 2016**

1. CALL TO ORDER – WILD

The CWW Board Meeting was hosted by the City of Westland. Mayor Wild called the meeting to order at 9:30 a.m., and welcomed everyone to the City of Westland. He invited all in attendance to join in saying the Pledge of Allegiance.

2. ROLL CALL – NIX

Supervisor Nix called the roll: Tom Fielder, alternate, City of Belleville; Joshua Meier, alternate, Canton Charter Township; Douglas Feldkamp, alternate, City of Dearborn; Supervisor David Glaab, Huron Charter Township; Mayor Byron Nolen, City of Inkster; Supervisor Robert Nix II, Northville Charter Township; Mayor Dennis Wright, City of Livonia; Mayor Ken Roth, City of Northville; Mayor Dan Dwyer, City of Plymouth; Supervisor Shannon Price, Plymouth Charter Township; Supervisor Tracey Schultz Kobylarz, Redford Charter Township; Tim Keyes, alternate, City of Romulus; Karen Armatis, alternate, Sumpter Township; Lianne Clair, alternate, Van Buren Township; Mayor Susan Rowe, City of Wayne; and Mayor William Wild, City of Westland.

CWW Board Members/Voting Alternates of record not present: City of Dearborn Heights and City of Garden City.

Others present: Members of the audience.

3. INTRODUCTIONS AND AUDIENCE REMARKS - WILD

Mayor Wild asked CWW Board Members and members of the audience to introduce themselves to one another.

4. ADOPTION OF AGENDA – WILD

Motion by Keyes, supported by Rowe to approve the June 10, 2016 agenda.

AYES: All. Motion carried.

5. TREASURER'S REPORTS

Motion by Nix, supported by Rowe to approve the Treasurer's Reports from April 30, 2016 and May 31, 2016.

AYES: All. Motion carried.

6. APPROVAL OF MINUTES

Motion by Rowe, supported by Nix to approve the May 13, 2016 CWW Board Meeting Minutes as presented.

AYES: All. Motion carried.

7. DIRECTORS' REPORTS

A. EXECUTIVE DIRECTOR'S REPORT

2015 PSAP COMPLIANCE/911 FUNDING

Ms. Sellek reviewed the CWW PSAP expenditures that were reported to the state for calendar year 2015, and the portion of those expenses that came out of general funds.

She also mentioned that the 911 community recognizes that something must be done to address the lack of funding for 911. The State 911 Legislative Action Subcommittee has been working on some key changes to the 911 Act: A state surcharge increase, and an increase to the maximum allowable on the local surcharge, as well as a population decrease for counties to operate service districts. The current threshold minimum for service districts is 1.8 million. Wayne County's 2015 population was estimated at 1,759,335.

911 RECONCILIATION PAYMENTS

The errors made in the Local 911 payments from Wayne County have been reconciled. CWW mailed 911 checks to communities in late May for the 3rd and 4th 2015 quarters. Both checks were less than normal to reconcile the mistakes Wayne County made.

The 4th quarter check reconciled the overpayment from the check received in August 2015. The 3rd quarter check was slightly less and that reconciled two other mistakes the county made.

Plante Moran has been involved in our conversations with the county and we believe all issues have been reconciled at this time. CWW staff has been in contact with our finance directors to ensure they understood the reconciliations.

MENTAL HEALTH FIRST AID (MHFA) / QPR TRAINING - GRANT

Ms. Sellek reminded the board about the sessions starting this month and running through September, 2016. The MHFA training is directed at assisting our first responders (police/fire/dispatch) when they have calls involving members of the public with a mental health disability, and the QPR sessions deal with suicide prevention. CWW Police and Fire Chiefs have been apprised of the training sessions. Each community will be reimbursed \$500 for each of their trainees who attend an MHFA session, and \$100 for each trainee who attends a QPR session.

AS THERE IS NO COST TO ATTEND THE SESSIONS AND YOUR COMMUNITY WILL BE REIMBURSED FOR BACKFILLING, CWW STRONGLY URGES ALL OF ITS TOWNSHIPS AND CITIES TO TAKE ADVANTAGE OF THIS OPPORTUNITY.

MULTI-LINE TELEPHONE SYSTEM (MLTS) RULES EXTENSION / E911

As a reminder, the compliance deadline regarding MLTS is **December 31, 2016**. Although pending legislation would extend the deadline to December 31, 2019, Ms. Sellek urged communities not to wait to put E911 in place, as this is a large undertaking.

A hardcopy of the MLTS guidelines was distributed to board members as a separate handout, so that they may share the information with their IT personnel. Ms. Sellek also suggested that communities may wish to include the information on their websites to allow businesses, schools, etc. to easily access the information. **This legislation applies to all buildings over 7,000 sq. ft. that use a multi-line telephone system.**

DARK STORES RULING

A three-judge panel of the Michigan Court of Appeals ruled in favor of the City of Escanaba and against Menards in a dispute over taxable value. The court said the comparable sales submitted by Menards were not a good basis for determining taxable value, because like many former big box stores that close and become vacant, they had deed restrictions that limited how a new owner could use the property. Ms. Sellek further explained that the court's opinion was exactly in line with what municipalities have been arguing. The case was sent back to the Michigan Tax Tribunal with instructions to "take additional evidence with regard to the market effect of the deed restrictions." Should that not work, the court stated the Tribunal should consider using a different assessing method; one based on the cost of constructing the building, less depreciation.

CHILD CARE FUND (CCF) RFP REQUIREMENT FROM WAYNE COUNTY

Ms. Sellek reviewed for the board what has transpired regarding the CCF RFP, which was not sent out to all of the current contractors who receive CCF – including DCC and CWW. During multiple discussions wherein Ms. Sellek walked the county through CWW's current contract, the county repeatedly told her no RFP would be required. However, during her sixth conversation with county staff, they finally revealed that CWW did indeed have to submit an RFP.

After Mayor O'Reilly reached out to Commissioner Woronchak on this issue, the commissioner was able to assist in getting a deadline extension to June 16, 2016. However, despite the new deadline, this RFP is a massive undertaking in a very short timeframe. Ms. Sellek advised the board that the RFP will be submitted by the deadline.

1/10 MIL ALLOCATION RECOMMENDATION

Motion by Kobylarz, supported by Rowe to approve the recommendation of the 1/10 Mil Committee to continue the current funding levels throughout 2017 with the understanding that programs will be evaluated to ensure funds are being spent, and that should the funding levels need to be adjusted in 2017, the 1/10 Mil Committee will bring a recommendation to the full board.

AYES: All. Motion carried.

TSA APPOINTMENTS

Ms. Sellek reviewed the two TSA terms that are expiring this year that the board may wish to reappoint.

Motion by Kobylarz, supported by Armatis to reappoint Patricia Donald and Sherry Necelis to three year terms from October 1, 2016 to September 30, 2019.

AYES: All. Motion carried.

TIFs/DDAs

Per the request of board members last month, Ms. Sellek tried several times to set up a meeting between the CWW Executive Committee and CEO Evans. Although the CEO's office had not responded to her requests before the June packet went out, she finally received some dates from his scheduler late Wednesday (June 8, 2016).

CWW 2016-2017 COMMUNITY DATA GUIDE

The first CWW Regional Data and Resource Guide was created in 2014. Ms. Haynes is currently working on an update that will be available for distribution at the 2016 Western Wayne Business Leadership Banquet. She is collaborating with the CWW economic development directors to include new information in the updated booklet. Ads will once again be sold to cover the cost, and some ads have already been purchased.

SUMMER ACTIVITIES

CWW will be starting the process for the 2016 Salary Survey, working on the 4th Annual Western Wayne Business Leadership Banquet, drafting the 2016-17 FY Budget, and will be assisting in the administration of the MHFA/QPR trainings through September. Conference staff is requesting quotes in order to have a new, improved and user-friendly CWW website. The board will be updated on any important legislative developments.

EXECUTIVE COMMITTEE AUTHORIZATION

As the board does not meet during the months of July and August, a motion was made by Kobylarz and supported by Price to authorize the CWW Executive Board to act on standard issues with the ability to call a special meeting for the full board if necessary from June 11, 2016 through September 8, 2016.

AYES: All. Motion carried.

B. LEGISLATIVE UPDATE

STATE ISSUES

REGIONAL TRANSIT AUTHORITY MILLAGE

Ms. Haynes discussed the \$2.9 billion millage that the RTA is seeking to put on the November ballot. This would be a 20-year millage that would fund a rapid transit bus system along with a commuter rail line between Detroit and Ann Arbor.

REGIONAL TRANSIT AUTHORITY MILLAGE - CONTINUED

Senate Bill 729 addresses TIFs and DDAs in relation to this millage. The bill would guarantee that all revenue collected from any levied assessment will be spent on the RTA plan and not "captured" by any tax increment financing mechanism.

VETERANS PROPERTY TAX EXEMPTIONS

Ms. Haynes recommends that the board support HB 5685, as it calls for local governments to be reimbursed for revenue lost after October 1, 2016 as a result of the homestead property tax exemption for disabled veterans.

HB 5725 would make changes to how affidavits are handled. It would require the veteran or surviving spouse to file an affidavit yearly with the supervisor or assessing officer. The supervisor or assessing officer then would have five days to review the affidavit and identify defects that would likely result in a denial at the board of review. Within those five days, the supervisor or assessing officer must give written notice to the veteran or surviving spouse of any defects.

Motion by Rowe, supported by Fielder to support this legislation.

AYES: All. Motion carried.

TIF AND DDA CHANGES

SB 1026 was introduced on June 8, 2016 and is 280 pages in length. Ms. Haynes noted that the last eight or so pages have the crucial information for communities. The bill seeks major changes to how TIFs are in place in law. This bill places all TIF acts in one act (except for brownfields) and would modify reporting requirements and penalties for not reporting.

The Treasury Department will be given the ability to create a single form for reporting. This will make it easier for both the department and local governments to report on revenue, expenditures, restricted/unrestricted funds and other required reports.

The bill also includes penalties for those who do not submit reports. After one year of non-reporting, the TIFs will not be allowed to be collected for anything more than the current bond obligation until the report is filed. After two years of non-reporting, they would be barred from collecting any amount over current bond obligations indefinitely.

Ms. Haynes will be included in the workgroup on this bill over the summer.

Supervisor Nix mentioned that this legislation is critical to communities that have TIFs, as it affects infrastructure: without the necessary carve-outs such as for brownfield redevelopment, TIF monies will not help.

FINAL BUDGET

Constitutional revenue sharing is \$25 million less from the Governor's proposed budget due to the May 2016 revenue estimating conference estimates for FY 2015/16. In total, it is a 1.6% increase over the current fiscal year funding. CVT revenue sharing will remain at FY 2015/16 levels. The budget also removes boilerplate language regarding a workgroup that

FINAL BUDGET - CONTINUED

was to be formed to explore a new non-constitutional revenue sharing distribution formula. Ms. Haynes provided the board with a copy of the detailed analysis in her legislative packet.

MEDICAL MARIJUANA UPDATE

Ms. Sellek spoke about how HBs 4209/4210 would affect our communities. MML and MTA were able to briefly look at the bills before they were taken back. No one has been able to see the latest version. The House was set to vote on June 6, 2016, but did not end up doing so. Ms. Sellek advised that there was a flurry of calls and emails between her, CWW board members and Lansing. Ms. Sellek noted that historically, legislation that has passed when it cannot be viewed beforehand has never worked out well.

VARIOUS BILLS BEING MONITORED

Ms. Haynes discussed several other pieces of legislation that CWW is monitoring: HB's 5113, 5282, 5744-5747, and SB's 569 and 570. She wants to hold off for now on any action concerning SB 570 in order to see what changes will be made to the legislation over the summer.

8. PRESENTATIONS

A. Boy Scouts of America

Brandon Brice, Unit Service Director, advised that the Boy Scouts are growing. An example is the Inkster troop that was brought back after going out of existence 25 years ago. He talked about the adult mentors and the 81 registered Eagle Scouts. There are currently 41 posts in Oakland, Wayne, and Macomb Counties.

Megan Klagstad, Exploring Executive with the Boy Scouts, gave a video presentation about the Explorers, which is a career-focused program. The Explorers have a community-based involvement, serving people 14-21 years old. She is looking forward to creating new clubs and is looking for people interested in doing so.

B. The Senior Alliance

Jason Maciejewski advised that TSA is contributing \$770,000 to Wayne County toward the Meals on Wheels program, as the county has scaled back its funding for the program. He will be sending communities a request for a letter of support; a sample resolution will be included. His deadline to submit the resolutions is July 29, 2016.

Funding is changing for next year. TSA will be losing clients through attrition and will be creating a waiting list for the meals program. He noted that TSA is the last of the 15 agencies to have to create a waiting list.

Bob Brown spoke about how the Meals on Wheels program is still one of the most efficient food programs in the state; it costs approximately \$4 per meal. He is proud that there is only a 5% administrative cost for the program. He also discussed the agency's upcoming move to its new location within the City of Wayne. TSA has purchased the Wayne County RESA building on Van Born Road, and RESA will be the largest tenant in the building. The property consists of 33 acres and the building has 42,000 sq. ft. of office space. Mr. Brown said that he believes the property contains the single largest

The Senior Alliance - Continued

greenhouse in the area, and there is also a barn on the property. TSA will be inviting everyone to see their new facility in September, 2016.

July 29, 2016 is the date of this year's TSA fundraiser golf outing. It will be at the Lakes of Taylor, and the funds raised will go toward the Meals on Wheels program.

9. STATE AND ELECTED OFFICIALS' COMMENTS

None.

10. OTHER BUSINESS

Mayor Wild advised that the CWW Executive Committee Meeting that was held this morning directly before the regular board meeting would have to be continued, as not all members were present. **The Executive Committee discussed the Executive Director's six-month salary review. Mayor Wild will be sending an email to the board with the proposed offer and an allotted time for input.**

Mayor Wild asked Chris Lambert from Life Remodeled if he wished to give the board an update, as Mr. Lambert was in the audience. As a follow-up to his presentation at last month's board meeting, Mr. Lambert explained that his organization is hoping to partner with strategic suburban communities on their upcoming project in the City of Detroit. He asked if there were any communities willing to commit today to participate. Belleville Councilman Fielder said that Belleville would participate.

Mayor Nolen was happy to report that as of June 8, 2016, the City of Inkster has come out of state oversight.

11. ADJOURNMENT

Motion by Kobylarz, supported by Rowe to adjourn the meeting at 10:35 a.m.

AYES: All. Motion carried.